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GOVERNOR

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June 30, 2004

RE: Request for Proposals for Contract Information Technology (IT) Services for State Agencies

Dear Reader:

Enclosed is the Chief Information Officer's Request for Proposal (RFP) for Contract IT Services. This RFP is for the purpose of pre-qualifying vendors to provide the State of Maine with contracted information technology services and supersedes the Contract IT Services RFP issued June 30, 2003. Qualified bidders will be eligible to provide information technology services (including consulting services related to IT security) to any state agency in need of these services. The selected vendor(s) will be responsible for providing services to meet the requirements identified in the RFP and any contract resulting with state agencies, and will be held accountable for meeting these requirements. The scope of work and location of services required will be defined by the contracting agency.

We urge your prompt response. This is an open response period and proposals will be evaluated as received. Once qualification is determined, each respondent will be notified and if qualified, will be ranked and immediately added to the current list by Group then Rank in descending order. Vendor's that were qualified on last year's list will remain on the new pre-qualified list, with a score of zero, until October 1, 2004. After that date any vendor that has not reapplied will no longer be eligible under the new contract. After September 1, 2004 agencies requesting bids for work in categories 2 or 3 from a vendor not scored in the highest ranking will also be required to consider bids from all vendors at the top ranking of the contracting Group. Additionally, over the term of this contract agencies will be evaluating vendors' work that may affect scoring and rankings.

Bidders should note that an additional group, (Group 8) Local Area Network Services, has been added to the IT Services - Labor Classifications Descriptions. The response period will close at 2:00 pm local time on October 1, 2004. Thank you for your participation.

Sincerely,

Richard B. Thompson  
Chief Information Officer  
State of Maine